



## **Associate Director of State Officers**

Delaware Family, Community and Career Leaders (FCCLA) is seeking an Assistant State Adviser. In coordination with the DDOE, the Assistant will be responsible for

- Work collaboratively with the Delaware FCCLA Director to serve as the State Officer Leadership Team Advisor.
  - Guide the state officer/leadership team in creating a mission, vision and goals of the state officer/leadership team that align with the national mission, vision and goals of FCCLA for each year of service.
  - Guide state officers in creating an annual Charge and Outcomes document to map out goals and activities for monthly officer meetings.
  - Support state officer/leadership team to facilitate scheduling of monthly meetings for the purpose of:
    - Assisting local chapter advisors in developing local chapter leaders
    - Providing input for annual FCCLA local and state competition
    - the planning of FCCLA annual awards ceremonies
    - planning community service events
    - participating in Delaware State Officer Leadership Training and Fall Leadership Conference
      - other FCCLA specific leadership activities
  - Lead the state officer/leadership team to develop resources to assist in the development of local chapters and local chapter leadership.
  - State officer/leadership team will develop media content surrounding Delaware FCCLA that can be shared on several social media platforms as well as Delaware FCCLA website content
  - Attend National and regional FCCLA events for the purpose of representing Delaware FCCLA Leadership Team and/or chaperoning the state officer team
    - Plan and arrange travel accommodations for the State Officer team when needed

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